



AGENDA

October 17, 2022 ♦ 7:00 p.m.
 Wattsburg Area Elementary Center

I. Call to Order – Mr. Jeremy Bloeser, Board President

- A. Pledge
- B. Roll Call:

<input type="checkbox"/> Mrs. Britni Burlingham	<input type="checkbox"/> Mrs. Nicole Lee	<input type="checkbox"/> Mrs. Tara Pound
<input type="checkbox"/> Mrs. Amanda Farrell	<input type="checkbox"/> Mr. Shawn Matson	<input type="checkbox"/> Dr. Andy Pushchak
<input type="checkbox"/> Mrs. Lea Hetherington	<input type="checkbox"/> Mr. Stephen Morvay	<input type="checkbox"/> Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the September 19, 2022 Regular Board Meeting and the October 10, 2022 Work Session and Curriculum Committee Meeting Minutes.

II. School Reports – [Library](#) – [Pumpkin Run](#)

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. [Superintendent’s Report](#) – Dr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

- A. Treasurer’s Reports
 - [General Fund](#): \$11,287,568.23
 - [YTD Budget to Actual Report](#)
 - [Capital Projects](#): \$672,204.15
 - [Cafeteria](#): \$528,871.25
 - Cafeteria Profit/Loss: [Aug Rev. \\$\(9,994.27\)](#) [Sept.](#) \$2,462.97
- B. Bills

Exhibit A1	Checks Already Written: \$166,855.46
Exhibit A2	Checks Already Written: \$12,577.77
Exhibit A3	General Fund Bills: \$398,667.89
Exhibit B3	Cafeteria Bills \$46,174.39
Exhibit C3	Capital Project Fund Bills: \$18,648.68
Exhibit D	SHS Activity Fund Report: \$75,813.14

 - **Motion:** To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Mr. Jeremy Bloeser**

LA – 1 (A) Act 57 of 2022 Tax Resolution

- **Motion:** To approve the Act 57 of 2022 Tax Resolution as outlined in [Exhibit E](#).

VII. **Finance – Mr. Steve Morvay**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit F](#).

VIII. **Building and Grounds – Mr. Shawn Matson**

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) ESS Substitute Additions

- **Motion:** To approve Stevie Lynn Holecz, Melissa Loucks and Kody Witchcoff as additions to the ESS Substitute List.

P – 2 (A) Service Personnel Substitute List

- **Motion:** To approve Diana Twaroski (retro to October 3, 2022) as an addition to the Service Personnel Substitute List for the 2022-2023 school year.

P – 3 (A) Appointments

- **Motion:** To approve the following appointments:
 - BreeAnna Byers as Special Educational Aide, Class B, 7 hours/day, 180 days/year effective October 3, 2022.
 - Veronica Lipinski as long-term daily floater substitute for the district November 3, 2022 through June 12, 2022 at Bachelors, step 1.¹
 - Stephanie (Stacy) Hansen as WAEC Office Secretary, Class A, 260 days/year, 8 hours/day retroactive October 10, 2022.¹
 - Michele Hewel as Cafeteria Aide, Class B, 5 hours/day, 180 days/year effective October 11, 2022.¹
 - Kelly Niskanen-Carey as Special Education Aide, Class B, 7 hours/day, 180 days/year effective October 28, 2022.¹

P – 4 (A) Resignations

¹ Pro-rated for the 2022-2023 school year.

- **Motion:** To accept the following resignations:
 - Alison Butler, SHS Support Aide effective October 5, 2022.
 - Taylor Campbell, Special Education Support Aide effective September 30, 2022.

P – 5 (A) School Physician

- **Motion:** To approve Saint Vincent Medical Group as the school Physician at the rate of \$15.00 per physical exam effective January 1, 2023 through December 31, 2023.

P – 6 (A) Appointment of School Dentist

- **Motion:** To approve Dr. Richard Brozewicz, DDS as the school Dentist at the rate of \$5.00 per exam effective January 1, 2023 through December 31, 2023.

P – 7 (A) Conference Requests:

- **Motion:** To approve the following conference requests:
 - Jessica Mathis to attend A/CAPA Fall Conference on October 26-28, 2022 in Hershey, PA at an estimated cost of \$1,464.20. Funds from Non-Instructional, Non-Certified Staff Professional Development.
 - Tim Malinowski to attend School Counselor Workshop at Penn State Behrend on October 20, 2022 at no cost to the district.

P – 8 (A) Ratification of Regional In-Service Requests

- **Motion:** To approve the ratification of WASD teachers to attend various Regional In-Service training sessions on October 10, 2022 with permission from their building principal with a total cost not to exceed \$300/building. Funds from Non-Instruct/Instructional Professional Development.

P – 9 (A) Memorandum of Understanding

- **Motion:** To approve the Memorandum of Understanding between the County of Erie and the Erie County Sheriff's Office and Wattsburg Area School District as outlined in [Exhibit G](#).

X. **Policy – Mrs. Amanda Farrell**

PL – 1 (A) Second Reading Policies

- **Motion:** To approve the second reading of the following policies:
 - Policy 236.1 – Threat Assessment [Exhibit H](#)
 - Policy 805 – Emergency Preparedness and Response [Exhibit I](#)
 - Policy 805.2 – School Security Personnel [Exhibit J](#)
 - Policy 808 – Food Service [Exhibit K](#)
 - Policy 823 – Naloxone [Exhibit L](#)

XI. **Curriculum – Dr. Andy Pushchak**

C – 1 (A) Approval of Academic Services

- **Motion:** To approve academic services of LearnWell for a WAMS student anticipated September 27 through December 6, 2022.

C – 2 (A) Refocus Classroom Program

- **Motion:** To approve the following Refocus Room Service Contracts with Sarah Reed for the 2022 – 2023 school year:
 - Seneca High School as outlined in [Exhibit M](#).
 - Wattsburg Area Middle School as outlined in [Exhibit N](#).

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit O](#).

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (A) Volunteer List

- **Motion:** To approve Krista Arnold, Afton Barnett, Audry Bayhurst, Mary Hyzer, Heather Keener, Dan Kozirowski, William Long, Sara Mitchell, Mindy Portenier, and Kala Rohler as additions to the WASD Volunteer List.

AE – 2 (A) Athletic Resignation

- **Motion:** To accept the resignation of Randi Cage, Track and Field Head Coach effective September 19, 2022.

AE – 3 (A) Extra-Curricular Appointment

- **Motion:** To approve the appointment of Tim Schweitzer as SHS Science Olympiad Coach at Step 1 for the 2022-2023 school year.

AE – 4 (A) Athletic Appointments

- **Motion:** To approve the Winter/Spring Athletic Appointments as outlined in [Exhibit P](#).

XV. **Miscellaneous**

M – 1 (A) Declare Surplus

- **Motion:** To declare the stage curtain at Seneca High School surplus.

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**